

Auxiliary Aids and Services

The Board is committed to nondiscrimination with respect to persons with disabilities, and as part of that commitment it will take appropriate steps to ensure that all district programs, activities, meetings, and services are accessible to persons with disabilities, including those persons who are deaf, hard of hearing, blind, or who have other sensory or manual impairments. The procedures outlined below are intended to ensure communications with students, families, applicants, participants, members of the public, and their companions with disabilities are as effective as communications with persons without disabilities. Such steps include furnishing in a timely manner appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in, and enjoy the benefits of, programs, activities, meetings, and services conducted or sponsored by the district.

When an IDEA-eligible or Section 504-eligible student's disability impacts his or her hearing, vision, or speech, the district will apply both a FAPE (free and appropriate public education) analysis and the effective communication requirements of the Americans with Disabilities Act of 1990 (ADA) in determining how to meet the students' communication needs and how to formulate the student's individualized education program (IEP).

For families, applicants, participants, members of the public, and their companions, the district's website provides information on the availability of and procedure for requesting auxiliary aids and services, ask related questions, or raise concerns. When necessary and upon request, such information will also be provided in an accessible format at no cost to the individual making the request.

When a person self-identifies as a person with a disability that affects the ability to communicate or to access or manipulate written materials or requests an auxiliary aid or service, staff will consult with the individual to determine what aids or services are necessary to provide effective communication in particular situations. When determining an appropriate auxiliary aid or service, the district shall give primary consideration to the auxiliary aid or service specifically requested by the person with a disability.

Auxiliary Aids and Services. For the purposes of this policy, "auxiliary aids and services" shall encompass a wide range of services, devices, technologies, and methods for providing effective communication, including but not limited to:

- Effective methods of making aurally-delivered information available to individuals who are deaf or hard of hearing;
- Effective methods of making visually-delivered information available to individuals with visual impairments in a digital or physical format;
- Effective methods of enabling a person with a speech disability to communicate with district personnel;
- Acquisition or modification of equipment or devices; and
- Other similar services and actions.

The type of auxiliary aid or services necessary in order to ensure effective communication will vary in accordance with the method of communication used by the individual; the nature, length, and complexity of the communication involved; and the context in which the communication is taking place.

Auxiliary aids and services will be provided for any school-initiated program, activity, meeting, or service, including but not limited to:

- Parent/teacher conferences
- IEP/504 meetings
- Conferences or hearing involving student corrective action
- Planning meetings
- Interviews for employment
- Staff meetings
- Interactive meetings regarding accommodations
- Graduation ceremonies
- Performances or sporting events
- Board meetings, materials, and agendas
- District website/online information
- Student records
- Parental alerts

Requests of Auxiliary Aids and Services

Requests for auxiliary aids and services will be received, evaluated and implemented by the Assistant Superintendent of Student Services:

Johnny Terrell, Assistant Superintendent of Student Services
830 South Lincoln Street
Longmont, CO 80501
Telephone (303) 772-7700
terrell_johnny@svvsd.org

For persons who are deaf/hard of hearing and who use sign language as their primary means of communication, requests can be made to the district's Sign Language Interpreter Coordinator, Jessica Collins, either through the district's website or via telephone at (720) 938-1237.

Complaints and Grievance Procedure

A complaint regarding any claim or allegation of discrimination under this policy or under any other circumstance may be filed according to the procedures outlined in district board policy [AC-R-1](#) using the complaint form ([AC-E-2](#)).

Alternative means of filing complaints, such as personal interviews or an audio recording of the complaint, will be made available for persons with disabilities upon request. If

additional accommodations are needed, please contact the Assistant Superintendent for Student Services.

Adopted: June 26, 2024

LEGAL REFS.: 29 U.S.C. § 701 *et seq.* (Section 504 of the Rehabilitation Act of 1973)
42 U.S.C. § 12101 *et seq.* (Title II of the Americans with Disabilities Act)
42 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Act)
28 C.F.R. § 35.101 *et seq.* (nondiscrimination on the basis of disability in state and local government services)
C.R.S. § 24-34-301 *et seq.* (Colorado Civil Rights Division)
C.R.S. § 24-34-601 (unlawful discrimination in places of public accommodation)
C.R.S. § 24-34-602 (penalty and civil liability for unlawful discrimination)

CROSS REFS.: AC, Nondiscrimination/Equal Opportunity
AC-R-1, Nondiscrimination/Equal Opportunity (Complaint and Compliance Process)
AC-E-1, Nondiscrimination/Equal Opportunity (Sample Notice)
AC-E-2, Nondiscrimination/Equal Opportunity (Complaint Form)