

**MINUTES  
ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J  
BOARD OF EDUCATION  
REGULAR MEETING**

**OPENING OF REGULAR MEETING**

The Board of Education of the St. Vrain Valley School District met on June 26, 2024 at the Educational Services Center Boardroom, 395 South Pratt Parkway, Longmont, Colorado. The Regular Meeting was called to order by Board of Education President Karen Ragland at 6:00 p.m.

**ROLL CALL**

**Board Members Present:**

Jim Berthold, Vice President, Director District C  
Meosha Brooks, Member, Director District D  
Jocelyn Gilligan, Treasurer, Director District E  
Geno Lechuga, Member, Director District G  
Karen Ragland, President, Director District B  
Jackie Weiss, Assistant Secretary, Director District A

**Board Members Absent (Excused):**

Sarah Hurianek, Secretary, Director District F

**St. Vrain Valley School District Staff Present:**

Matt Buchler, Administrator on Special Assignment  
Martha Bustillos, Translation and Interpretation Coordinator  
Greg Fieth, Chief Financial Officer  
Priscilla Gonzalez, Translation and Interpretation Services  
Dr. Don Haddad, Superintendent  
Brian Lamer, Assistant Superintendent of Operations  
Fiorella Martinez, Translation and Interpretation Services  
Tim O'Neill, General Counsel  
Justin Petrone, Executive Director of Budget and Finance  
Tony Whiteley, Executive Director of Budget and Finance

**AMENDMENTS TO THE AGENDA (2.0)**

None

**VISITORS (3.0)**

Heather Parrish, Chairperson, Finance and Audit Committee

**AUDIENCE PARTICIPATION (4.0)**

There were no members of the public who spoke to the board.

**SUPERINTENDENT UPDATE (5.0)**

Dr. Haddad provided an update on preliminary CMAS results, Cybersecurity Mobile lab, Project Launch, hiring, Accreditation Task Force, and student-led Drone shows.

**REPORTS (6.0)**

**District Financial Statements - May 2024 (6.1)**

Tony Whiteley provided the Board of Education with monthly financial reports. Colorado Revised Statute (C.R.S.) 22-45-102(1)(b)(I-IV) requires the Board of Education to review the financial condition of the school district at least quarterly during the year. In addition to first and second quarter reports, the District has elected to present monthly financial statements during the remainder of the year.

At the study session prior to this Board meeting, information related to the May 2024 monthly financial statements were provided to the Board in compliance with all aspects of Colorado Revised Statutes.

**Finance and Audit Committee Update (6.2)**

Greg Fieth introduced Heather Parrish, Chairperson of the Finance and Audit Committee, who provided the Board of Education with a report from the Finance and Audit Committee.

**CONSENT ITEMS (7.0)**

Geno Lechuga moved to approve Consent Agenda Items 7.1 through 7.11. Meosha Brooks seconded.

1. Approval: Waiver from Liability Insurance Requirement for Frederick High School Education Foundation
2. Approval: Waiver from Liability Insurance Requirement for Longmont High School Education Foundation
3. Approval: Waiver from Liability Insurance Requirement for Skyline High School Education Foundation
4. Approval: Contract Award for Grounds Mowing Services

5. Approval: Contract Award for Cleaning Services to Best Commercial Cleaning Services (BCCS)
6. Approval: Contract Award for Carpet Cleaning Services to Magic Cleaners of Colorado, LLC.
7. Approval: Contract Award for Gym Floor Refinishing to Arlun, Inc.
8. Approval: Contract Award for Cleaning Services to ATS
9. Approval: Fee Adjustment to Design Consultant Contract with Cuningham Group Architecture for the New PK-8 Design Project
10. Approval: Amendment to the Rose Building Lease Agreement
11. Approval: Purchase of Cisco Webex Suite

The motion carried by unanimous roll call vote: [Jim Berthold, yes; Meosha Brooks, yes; Jocelyn Gilligan, yes; Sarah Hurianek, absent; Geno Lechuga, absent; Karen Ragland, yes; Jackie Weiss, yes].

### **ACTION ITEMS (8.0)**

#### **Adoption of Superintendent's Budget - All Funds, for Fiscal Year 2025, by the Appropriation Resolution Presented (8.1)**

Jim Berthold moved that the Board of Education adopt the Superintendent's Budget - All Funds, for Fiscal Year 2025, by the Appropriation Resolution presented. Jocelyn Gilligan seconded.

The motion carried by unanimous roll call vote: [Jim Berthold, yes; Meosha Brooks, yes; Jocelyn Gilligan, yes; Sarah Hurianek, absent; Geno Lechuga, absent; Karen Ragland, yes; Jackie Weiss, yes].

#### **Approval of Vendors Providing Purchased Goods Over \$100,000 (8.2)**

Jackie Weiss moved that the Board of Education approve an updated list of vendors who are anticipated to provide purchased goods over \$100,000 during Fiscal Year 2025. Geno Lechuga seconded.

The motion carried by unanimous roll call vote: [Jim Berthold, yes; Meosha Brooks, yes; Jocelyn Gilligan, yes; Sarah Hurianek, absent; Geno Lechuga, absent; Karen Ragland, yes; Jackie Weiss, yes].

**Approval of Vendors Providing Purchased Services Over \$100,000 (8.3)**

Meosha Brooks moved that the Board of Education approve an updated list of vendors who are anticipated to provide purchased services over \$100,000 during Fiscal Year 2025.

Jocelyn Gilligan seconded.

The motion carried by unanimous roll call vote: [Jim Berthold, yes; Meosha Brooks, yes; Jocelyn Gilligan, yes; Sarah Hurianek, absent; Geno Lechuga, absent; Karen Ragland, yes; Jackie Weiss, yes].

**Approval of Request to Grant Exceptions to Board Policy GBEA - Staff Ethics/Conflict of Interest Policy (8.4)**

Jim Berthold moved that the Board of Education allow an exception to the current Board Policy GBEA - Staff Ethics/Conflict of Interest for the provided individuals for the 2024-2025 school year. Jocelyn Gilligan seconded.

The motion carried by unanimous roll call vote: [Jim Berthold, yes; Meosha Brooks, yes; Jocelyn Gilligan, yes; Sarah Hurianek, absent; Geno Lechuga, absent; Karen Ragland, yes; Jackie Weiss, yes].

**Approval of Notice of Intent to Participate in Coordinated Election (8.5)**

Jocelyn Gilligan moved that the Board of Education approve potential participation in the November 5, 2024 coordinated election. Meosha Brooks seconded.

The motion carried by unanimous roll call vote: [Jim Berthold, yes; Meosha Brooks, yes; Jocelyn Gilligan, yes; Sarah Hurianek, absent; Geno Lechuga, absent; Karen Ragland, yes; Jackie Weiss, yes].

**Adoption of Resolution and Oath for the Appointment of Designated Election Official (8.6)**

Geno Lechuga moved that the Board of Education adopt a resolution appointing Greg Fieth Designated Election Official for the coordinated election to be held November 5, 2024, and further authorize Greg Fieth, on behalf of the Board, to enter into an Intergovernmental Agreement with the respective county officials for assistance in conducting the election. Jocelyn Gilligan seconded.

The motion carried by unanimous roll call vote: [Jim Berthold, yes; Meosha Brooks, yes; Jocelyn Gilligan, yes; Sarah Hurianek, absent; Geno Lechuga, absent; Karen Ragland, yes; Jackie Weiss, yes].

**Approval of Second Reading and Adoption to Board Policy AC - Nondiscrimination/Equal Opportunity (8.7)**

Jackie Weiss moved that the Board of Education adopt updates to Board Policy AC (Nondiscrimination/Equal Opportunity). Meosha Brooks seconded.

The motion carried by unanimous roll call vote: [Jim Berthold, yes; Meosha Brooks, yes; Jocelyn Gilligan, yes; Sarah Hurianek, absent; Geno Lechuga, absent; Karen Ragland, yes; Jackie Weiss, yes].

**Approval of Second Reading and Adoption to Board Policy GBAA - (Sex-based Harassment of Employees) (8.8)**

Jim Berthold moved that the Board of Education adopt updates to Board Policy GBAA (Sex-based Harassment of Employees). Geno Lechuga seconded.

The motion carried by unanimous roll call vote: [Jim Berthold, yes; Meosha Brooks, yes; Jocelyn Gilligan, yes; Sarah Hurianek, absent; Geno Lechuga, absent; Karen Ragland, yes; Jackie Weiss, yes].

**Approval of Second Reading and Adoption to Board Policy JBB\* - (Sex-based Harassment of Students) (8.9)**

Jocelyn Gilligan moved that the Board of Education adopt updates to Board Policy JBB (Sex-based Harassment of Students). Jackie Weiss seconded.

The motion carried by unanimous roll call vote: [Jim Berthold, yes; Meosha Brooks, yes; Jocelyn Gilligan, yes; Sarah Hurianek, absent; Geno Lechuga, absent; Karen Ragland, yes; Jackie Weiss, yes].

**Approval of Second Reading of Board Policy ACC (Auxiliary Aids and Services) (8.10)**

Jocelyn Gilligan moved that the Board of Education adopt Board Policy ACC (Auxiliary Aids and Services). Jackie Weiss seconded.

The motion carried by unanimous roll call vote: [Jim Berthold, yes; Meosha Brooks, yes; Jocelyn Gilligan, yes; Sarah Hurianek, absent; Geno Lechuga, absent; Karen Ragland, yes; Jackie Weiss, yes].

**Approval of First Reading and Adoption to Board Regulations AC-R-1 (Harassment and Discrimination Investigation Procedures for Students), AC-R-2 (Harassment and Discrimination Investigation Procedures for Employees, Applicants for Employment and Members of the Public) and AC-R-3 (Sex-Based Harassment Investigation Procedures). (8.11)**

Jackie Weiss moved that the Board of Education adopt Board Regulation AC-R-1 (Harassment and Discrimination Investigation Procedures for Students), AC-R-2 (Harassment and Discrimination Investigation Procedures for Employees, Applicants for Employment and Members of the Public) and AC-R-3 (Sex-Based Harassment Investigation Procedures). Geno Lechuga seconded.

The motion carried by unanimous roll call vote: [Jim Berthold, yes; Meosha Brooks, yes; Jocelyn Gilligan, yes; Sarah Hurianek, absent; Geno Lechuga, absent; Karen Ragland, yes; Jackie Weiss, yes].

**Approval of First Reading and Adoption to Board Exhibits AC-E-1 (Nondiscrimination/Equal Opportunity - Sample Notice) and AC-E-2 (Nondiscrimination/Equal Opportunity - Complaint Form) (8.12)**

Jocelyn Gilligan moved that the Board of Education adopt updates to Board Exhibits AC-E-1 (Nondiscrimination/Equal Opportunity) and AC-E-2 (Nondiscrimination/Equal Opportunity). Jim Berthold seconded.

The motion carried by unanimous roll call vote: [Jim Berthold, yes; Meosha Brooks, yes; Jocelyn Gilligan, yes; Sarah Hurianek, absent; Geno Lechuga, absent; Karen Ragland, yes; Jackie Weiss, yes].

**DISCUSSION ITEMS (9.0)**

None

**ADJOURNMENT (10.0)**

President Karen Ragland announced that the next Regular Meeting will be held at the ESC Boardroom on August 14, 2024 at 6:00 p.m.

Meosha Brooks moved to adjourn the meeting at 6:36p.m. Jocelyn Gilligan seconded.

The motion carried by unanimous acclamation: [Jim Berthold, yes; Meosha Brooks, yes; Jocelyn Gilligan, yes; Sarah Hurianek, absent; Geno Lechuga, yes; Karen Ragland, yes; Jackie Weiss, yes].

Respectfully submitted,

Sarah Hurianek, Secretary of the Board of Education

Diane Hargash, Executive Administrative Assistant to the Board of Education

Kristie Jonason, Executive Administrative Assistant to the Board of Education

Read and approved or corrected and approved on August 14, 2024.