

**Appendix A**  
**Request to be Accompanied by Service Animal/Miniature Horse**  
(Annual Request Required)

Date: \_\_\_\_\_ Student Name: \_\_\_\_\_

Employee Name: \_\_\_\_\_ Owner/Handler: \_\_\_\_\_

Location: \_\_\_\_\_

Is the service animal/miniature horse required by a disability?     Yes     No

What work or task(s) has the service animal/miniature horse been trained to perform?

Describe:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type of Animal:     Dog     Miniature Horse

Name of Animal: \_\_\_\_\_

Approved by: \_\_\_\_\_

Signature

\_\_\_\_\_

Title

**Students should submit this request to their building principal/administrator, and employees should submit this request to the district's 504 Compliance Officer. Completed request forms should be maintained in the student's cumulative file or the employee's personnel file, whichever is applicable.**

Issued: January 28, 2015

Reviewed: November 11, 2015