

**MINUTES
ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J
BOARD OF EDUCATION
REGULAR MEETING**

OPENING OF MEETING

The Board of Education of the St. Vrain Valley School District met April 24, 2019 at the Educational Services Center Board Room, 395 South Pratt Parkway, Longmont, Colorado. The Regular Meeting was called to order by Board of Education President Joie Siegrist at 6:00 p.m.

ROLL CALL

Board Members Present:

John Ahrens, Secretary, Director District D
Chico Garcia, Member, Director District G
Dr. Richard Martyr, Member, Director District E
Paula Peairs, Treasurer, Director District F
Karen Ragland, Assistant Secretary, Director District B
Joie Siegrist, President, Director District A
Robert J. Smith, Vice President, Director District C

Board Members Absent:

None

St. Vrain Valley School District Staff Present:

Rob Berry, Executive Director of Athletics, Activities and Fine Arts
Dr. Damon Brown, Assistant Superintendent for Human Resources
Traci Burtnett, Purchasing Director
Kahle Charles, Executive Director of Curriculum
Greg Fieth, Chief Financial Officer
Jane Frederick, District Comptroller
Stacy Gahagen, Director of Security and Emergency Management
Laura Hess, Executive Director of Special Education
Dr. Jackie Kapushion, Deputy Superintendent
Brian Lamer, Assistant Superintendent of Operations
Kerri McDermid, Executive Director of Communications
Dr. Karen Musick, Principal of Thunder Valley K-8
Dr. Ann Reed, Principal of Longs Peak Middle School
Mark Spencer, Principal of Westview Middle School
Brendon Schwirtz, Timberline PK-8 Assistant Principal

Tony Whiteley, Executive Director for Budget/Finance

AMENDMENTS TO THE AGENDA (2.0)

Agenda was accepted as presented.

AUDIENCE PARTICIPATION (3.0)

Board President Joie Siegrist announced that the Hispanic Education Foundation (HEF) Scholarship Banquet was being held this evening, and that Dr. Haddad and several administrators were attending that function. Board member Chico Garcia recognized all who were involved in the Hispanic Education Foundation Scholarship Banquet, and encouraged everyone to participate in a Golf Tournament to benefit HEF on June 7, 2019.

VISITORS (4.0)

Rob Berry described Unified Sports and introduced Laura Hess. Laura introduced all the Unified Sports coaches from each high school and the students that could attend the Board Meeting: Erie High School – Coaches Gaynelle Tuck, Kristi Anderson & Elizabeth Goodrich and students Taylor Brown, Colton Brown, Cameron Morton, Trey Corbitt, Max Culver, and Preston Himler. Frederick High School – Coaches Suzann Robison and Sarah Moore and students Jerimiah Gonzales, Bryan Ziegler, Joshua Longstreth, Oscar Macias, Mercedes Cervantes, Galilea Garcia, Kaitlyn Morgan, Austin Ojeda, Michael Thompkins, Amber Jasmin, Lexi Backer, JC Albert, Olivia Schaefer, Walker Fox, and Kara Newton. Longmont High School – Coach Gabby Richel and students Aunna Opperman and Mark Moore. Mead High School – Coach Amber Vanzant and students Noah Peterson, Gavin Lee, Cole Smith, Skyler Sheffer, and Kenny Smith. Silver Creek High School – Coaches Kelsey Hale and Margaret Catrambone and student Kailey Hansen. Skyline High School – Coach Aeshia Grine and students Parker Steed, Holly Anson, and Lily Sheetz. Family members were asked to stand up to be recognized. Board members thanked Rob and Laura for their time and efforts to create and support Unified Sports.

Dr. Damon Brown honored twelve District employees that have reached 25 years with the District: Sherri Brenneman; Karen Clancy-Cribby; Michael Donovan; Michelle Faye; Martina Garcia; Dave Hoffmaster; Stephen Margolin; Aaron Martenson; Margee Sekich; Deb Whitney; Sandra Patterson; Carlos Alvarez. Eric Barton, Neana Winslow, Laree Smith, and Joy English have also reached their 25 years, but were unable to attend the Board Meeting. Dr. Kapushion thanked the employees for their time and talents spent on students of the District. Family members were asked to stand up and be recognized for their support of the employees. Board members thanked them for their 25 years of service to the students of the District.

Dr. Damon Brown introduced Kahle Charles as the future Assistant Superintendent of Assessment, Curriculum and Instruction. Kahle was honored, humbled, and poised to take the next step to support student achievement.

Dr. Damon Brown introduced Dr. Ann Reed as the future Executive Director of Assessment. Ann expressed her appreciation to Dr. Brown and Dr. Kapushion for the opportunity, looks forward to joining the strong team that Tori Teague has formed, and thanked Mark Mills for his mentorship.

Dr. Damon Brown introduced DJ Eipper as the future Assistant Principal of Westview Middle School. DJ thanked everyone for the opportunity, and is excited to serve public education in the community he lives in.

Dr. Damon Brown introduced Laura Anna as the future Assistant Principal of Thunder Valley K-8. Laura was honored to be chosen by Dr. Kapushion, Musick and Haddad, and is excited for the challenge at Thunder Valley. Laura introduced and thanked her fiancé, Jeff.

Dr. Damon Brown introduced Tim Criger as the future Dean of Students of Thunder Valley K-8. Tim thanked everyone involved in the interview process, and is eager to work with the hard working staff at Thunder Valley. He and his wife both are St. Vrain Valley graduates.

Heather Parrish, Manager of Financial Reporting & Analysis for Ball Corporation/Finance & Audit Committee – present to address Action Item 7.1 Approval of Recommendation for Auditing Services Contract.

REPORTS (5.0)

District Financial Statements – March Fiscal Year 2019 (5.1)

Jane Frederick reported on the March 2019 financial statements, and highlighted the status and trends that were most relevant. There were no concerns with the approved spending plan at this time, and she reminded everyone that financials are available on the District website. Heather Parrish described the RFP process, and thanked the Finance team and Traci Burnett of the Purchasing Department for the well-organized process of choosing an auditing firm. Board members thanked Finance and Audit Committee members Heather Parrish and Lisa Fallon for volunteering their time and as industry professionals, helping to ensure the District's financial processes and systems are models of best practices.

Third Quarter Gifts to Schools (5.2)

Jane Frederick reported on the third quarter gifts to schools totaling \$328,419.10. She noted that last year's contributions in the third quarter totaled \$281,272.77. Jane highlighted three of the larger contributions this year. Board members acknowledged that parent organization financial support accounts for \$427,000 of the \$916,000 contributed through March 2019, and how both PTO and corporate support uniquely keep our schools connected to our communities.

CONSENT ITEMS (6.0)

John Ahrens moved to approve Consent Agenda Items 6.1 through 6.10. Karen Ragland seconded.

1. Approval: Approval of Recommendation to Hire Assistant Superintendent of Assessment, Curriculum & Instruction
2. Approval: Approval of Recommendation to Hire Executive Director of Assessment
3. Approval: Approval of Recommendation to Hire Assistant Principal for Westview Middle School
4. Approval: Approval of Recommendation to Hire Assistant Principal for Thunder Valley K-8
5. Approval: Approval of Recommendation to Hire Dean of Students for Thunder Valley K-8
6. Approval: Approval of Joint Use Agreement with the Town of Erie
7. Approval: Approval of Contract Award for Water Line Replacement at Longmont Estates Elementary School
8. Approval: Approval of Contract Award for Water Line Replacement at Rocky Mountain Elementary School
9. Approval: Approval of Contract Award for APEX Homeschool Project
10. Approval: Approval of Closure of Schools – April 17, 2019

Dr. Martyr noted that the new hires were internal candidates and an indication of the high quality of the District's current staff and opportunities for professional growth, and congratulated them on their new challenging opportunities.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Chico Garcia, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Bob Smith, yes].

ACTION ITEMS (7.0)

Approval of Recommendation for Auditing Services Contract (7.1)

Paula Peairs moved that the Board of Education approve a one-year contract for auditing services with CliftonLarsonAllen LLP for the fiscal year ending June 30, 2019, with the option of four one-year renewals, and further authorize Greg Fieth, Chief Financial Officer, to sign all necessary documents. Chico Garcia seconded.

Jane Frederick reported that a Request for Proposal for Professional Auditing Services was sent out on January 14, 2019, and seven CPA firms responded. Representatives from the District Finance and Audit Committee, the Board of Education, and District staff reviewed the proposals for prior governmental and school district auditing experience, cost, and other factors that take into account the best interest of the District. The

committee narrowed its selection to three firms – RubinBrown LLP, BKD LLP, and Clifton LarsonAllen LLP.

The three firms were invited to give individual presentations to this group on April 3, 2019. From this process, CliftonLarsonAllen LLP was selected as the recommended auditing firm. The cost of the audit is estimated to be \$73,350 for the first year.

Jane reported that the RFP process was not required, but that the Finance Department preferred to utilize the Purchasing Department's expertise. Traci Burtnett, Purchasing Director, was available to provide background on the process. Jane praised the work of the long-time auditing team of RubinBrown for their partnership and support during the last 10 years.

Board members congratulated Jane Frederick on her 15th year of being honored by the Government Finance Officers Association with a Certificate of Achievement for Excellence in Financial Reporting for the District's 2018 Comprehensive Annual Financial Report (CAFR). Jane expressed her appreciation to the entire Finance team for their support producing this year's CAFR.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Chico Garcia, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Bob Smith, yes].

DISCUSSION ITEMS (8.0)

Charter School Contract Renewal (8.1)

This topic was rescheduled to the June 12, 2019 Regular Board Meeting.

ADJOURNMENT (9.0)

Karen Ragland moved to adjourn the meeting at 7:09 p.m., and John Ahrens seconded. The motion carried by unanimous acclamation: [John Ahrens, yes; Chico Garcia, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Bob Smith, yes].

Respectfully submitted,

John Ahrens, Secretary of the Board of Education

Barb Steege, Executive Administrative Assistant to the Board of Education

Read and approved or corrected and approved on May 8, 2019.